WRITING A FACTUAL DESCRIPTION Purpose:

> To describe a place, process, person or thing using facts.





Shoridan Falls Police Department 1800 Witherson Ave Shoridan Falls, NV To be distributed to all deputies and superintendents of Event Courts

October 23 Case no. 4555300-01





Wanted for homicide and armed robbery of Kosak Convenience Store on the corner of 34 and Higgins on the night of Sept. 24th. Suspect was last seen with a dark navy winter hat, blue jeans, and black sweatshirt. If you have any information regarding this incident, call the Sheridan Falls Police Dept. Callers will remain anonymous.

## Examples of Different Types of Factual Descriptions:

Landscape Descriptions To describe features of a landscape.

Scientific Experiments To describe objects or processes in detail.

Job Description To describe roles and responsibilities.

**Personal Description** To describe features of a person.



Describing observations in scientific activities



## 1) Introduction:

An introductory statement.

- 2) <u>Detailed Description:</u>
  - Systematic description of aspects of subject.

3) <u>Concluding Statement:</u>

A summary of the information provided.

## **Structural Features:**

\* Use a title.

\* Organize by paragraphs.

## Language Features:

- \* Use formal and impersonal language.
- \* Use adjectives to describe the features of a subject.
- \* Use verbs in present tense.
- \* Use abstract nouns related to the topic.
- \* Use technical language.
- \* Focus on details.

<u>Questions to Ask Yourself:</u> Description: What does it look like? Where is it located? What are its special features?